

No.: C/Apptt./P/U/ 452

In reply please quote number and date of this letter

From : The Controller of Examinations The University of Burdwan Rajbati, Burdwan.

To : <u>Dr. A. K. Pari</u>

Suri Vidyasagar College

Dear Sir/Madam,

I am directed to inform you that you have been appointed to set questions in <u>Physiology DSE-3</u> <u>Human Nutrition and Dietetics</u> for the <u>B.Sc. Sem.-6 (Hons.)</u> Examinations <u>2021</u> and to request you to send the paper to <u>HOD, Deptt. of Physiology, HMC. (alaksyamal@gmail.com).</u>

In case you are not willing to accept the appointment, please inform the undersigned without delay.

Your kind attention is drawn to the *rules overleaf*.

Thanking you,

Yours faithfully,

Controller of Examinations

Rajbati, Burdwan

Date: 21.06.2021

Aninga zoh Pal

Enclosures:

- Paper for setting questions
- Two Envelopes
- Syllabus
- Question Paper of previous year
- Declaration form

ACCEPTANCE FORM

То		Confid	Confidential	
The Controll	ler of Examinations	Subject	Paper	
The Universi	ity of Burdwan			
Reference	: Your letter No. C/Apptt./P set questions for	dated in Examination, 20	viting me to	
Dear Sir,	m willing to accept the appointment and I sh	all abide by all rules and instruction	s in this connect	

(a) I am willing to accept the appointment and I shall abide by all rules and instructions in this connection. No near relation of mine or any student privately coached by me is a candidate for this examination.

(b) Due to unavoidable reasons I am not in a position to accept the appointment and hence the enclosed papers are returned herewith.

	Signature
Date	Institution
Date	Residential Address
	Telephone No.
N.B. : Strike out the portion not relevant	Mobile No



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt/UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Prof. Mrs. Nupur Paul SACT SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Physiology (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - II, 2019 / Part -III, 2020 Examinations, 2020

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").
 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.

Yours faithfully,

Aning 30th Pal

Controller of Examinations

Rules, overleaf, must be strictly followed

[Page : 1/2]

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[P.T.O]





Examiner's Copy

THE UNIVERSITY OF BURDWAN

Rajbati, Burdwan Department of Controller of Examinations

No. C/Appit./UG/CBCS/V&III&I/2020

Date: Burdwan. 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Sri Hemanta Sutradhar SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam.

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Geography (Hons. / Genl. - as applicable). Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC). Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
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- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").
 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.



Aningra zohi Pal

Controller of Examinations



Rajbati, Burdwan

Department of Controller of Examinations

No. C/ApptL/UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

- FROM : The Controller of Examinations The University of Burdwan Burdwan.
- To : Prof. Sri Hernanta Sutradhar SACT SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Serutinizer in Geography (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - II, 2019 / Part -III, 2020 Examinations, 2020

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at
 - the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").
 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.

Yours faithfully,

Aning 30th Pal

Controller of Examinations

Rules, overleaf, must be strictly followed

[P.T.O]

[Page : 1/2]

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Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt/UG/CBCS/V&III&1/2020

Date Burdwan, 27 - 02 - 2021

FROM The Controller of Examinations The University of Burdwan Burdwan

To : Smt. Chaitali Gorai SACT 310 SURI VIDYASAGAR COLLEGE

Sir/Madam.

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Geography (Hons / Genl. - as applicable). Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC). Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").
 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.L. West Bengal.



Yours (authfulls,

Wya zoti Pal

Controller of Examinations



Rajbatt, Burdwan Department of Controller of Examinations

No C/ApptL/UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

- FROM : The Controller of Examinations The University of Burdwan Burdwan,
- To : Prof. Smt. Chaitali Goral SACT SURI VIDYASAGAR COLLEGE.

Sir/Madam.

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Geography (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - II, 2019 / Part - III, 2020 Examinations, 2020

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
 (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").
 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.

Yours faithfully,

Aning zoti Pal

Controller of Examinations

Rules, overleaf, must be strictly followed

[Page : 1/2]

[P.T.O]

Confidential

The University of Burdwan

Examiner



Department of Controller of Examinations Rajbati, Burdwan- 713104

No.: C/U/Con JExam J159(20)

Dated, Burdwan, the 11.03.2020

From : The Controller of Examinations The University of Burdwan

To : Prof. /Dr. Dr. Ujjwal Gangopadhyay SURI VIDYASAGAR COLLEGE

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner in Bengali Paper- CC-7 for

the B.A Sem.-III Hons.(CBCS System) Examinations, 2019.

Your special attention is drawn to the following rules:

1. Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.1994]

2. In many cases more than one assignment may be given to a teacher due to increase in number of examinations as well as number of examinees.

3. The Examiners are required to keep the award list assigned to the candidates strictly secret.

4. The Examiners are required not to disclose the name(s) of the particular centre(s) for which answer papers are allotted to them.

5. The offer should be declined if any candidate is privately coached by an Examiner or if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relations include "sons, daughters, brothers, unmarred sister, brother's son/daughters, adopted sons/daughters, spouse & such other persons who are connected by marriage or by blood").

Please note the following in connection with the said Programme:

1. Chairperson : Prof./Dr. Phalguni Bhattacharyya of P.D.C. Girls' College

2. Chairman's Contact No.: 9434633031

3.Last date of submission of Marks/Scripts by examiners to chairman, : 24.03.2020

I am also directed to state that these directions should be strictly followed, and any violation thereof will be treated as violation of service rules and will attract the attention of the Governing Body of the respective Colleges as well as of the D. P. I., West Bengal.

Your active cooperation is earnestly solicited to conduct the Programme smoothly.

Thanking You

Yours faithfully, Aning zoh' Pal Controller of Examinations

Rules, overleaf, must be strictly followed.

(P. T. O.)

Confidential

The University of Burdwan

Examiner



Department of Controller of Examinations Rajbati, Burdwan- 713104

No.C / 440(40) /Exam. Cell

Burdwan, Dated-04/12/2020

From : The Controller of Examinations The University of Burdwan Rajbati, Burdwan

To : PROF. UJJWAL KUMAR GANGOPADHYAY SURI VIDYASAGAR COLLEGE

Sir/Madam,

I am directed to inform you that you have been appointed an Examiner in Bengali, Paper- III/I for the M. A. Part-I Examinations, 2020 under distance mode. Your special attention is drawn to the following rule that 'Examiners are required

to keep the results of the Examinations and the marks assigned to candidates

You are also requested not to disclose the name or names of the particular centre or centers for which answer papers are allotted to you. If you are approached by or on behalf of a particular candidate to divulge his/her result or to do anything else of unfair nature in connection with his/her examination, you are requested to report the matter immediately to me starting the Roll and Number of the candidate concerned.

The Vice-Chancellor desires to add that these directions should be strictly followed, and any violation thereof will be taken serious notice of.

Anindya Zohi Pal

Controller of Examinations

Confidential



THE UNIVERSITY OF BURDWAN

Rajbati, Burdwan Department of Controller of Examinations

No. C/ApptL/UG/CBCS&PART/2020

Dated, Burdwan, 14.09.2020

Examiner's Copy

FROM : The Controller of Examinations The University of Burdwan Burdwan,

> Prof. Sri Ranajit Ghosh SACT SURI VIDYASAGAR COLLEGE.

Sir/Madam.

To :

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Geography (TH / PR / PPR / PPS), Course / Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - II, 2019 / P

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94]. (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them. (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").
 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of
 - service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West

Yours faithfully,

Aning zor Pal

Controller of Examinations

Rules, overleaf, must be strictly followed

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Rajbati, Burdwan Department of Controller of Examinations

Dated, Burdwan, 14 09 2020

No C Apptt UG/CBCS&PART/2020

FROM The Controller of Examinations The University of Burdwan Burdwan.

Prof. Dr. Mohd. Moatasim To : SACT SURI VIDYASAGAR COLLEGE

Sir Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Arabic (TH / PR / PPR / PPS), Course / applicable for the UG CBCS Server II applicable for the UG CBCS Server III applicable for the UG CBCS Server II applicable for the UG CBCS Ser Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - II, 2019 / Part - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - III, 2019 / Pa

- Your special attention is drawn to the following rules:
- (1) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC). Para (2) and Pare (1) Clinic it is
 - (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines. of examines.
 - (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.

 - (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them. (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which be (choice of the privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's
 - son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").
 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.

Yours faithfully,

Aning zori Pal

Controller of Examinations

Rules, overleaf, must be strictly followed

[P.T.O]



Fisminer's Copy

Rajbati, Burdwan Date: 22/02/2021

No.: C/Apptt./P/U/178

In reply please quote number and date of this letter

From : The Controller of Examinations The University of Burdwan Rajbati, Burdwan.

: Dr.Mohd Moatasim To Suri Vidyasagar College

Dear Sir/Madam,

I am directed to inform you that you have been appointed to set questions in Arabic GE-1 for the <u>Sem-1(Hons</u>) Examinations <u>2020</u> and to request you to send the paper to the undersigned by days.

In case you are not willing to accept the appointment, please inform the undersigned without delay.

Your kind attention is drawn to the rules overleaf.

Thanking you,

Yours faithfully,

Aningra zohi Pal

Controller of Examinations

Enclosures:

- (11)Paper for setting questions
- (12)Two Envelopes
- (13)**Syllabus**
- (14)Question Paper of previous year

Declaration form (15)

ACCEPTANCE FORM

То		Confid	Confidential	
The Control	ller of Examinations	Subject	Paper	
The Univers	sity of Burdwan			
Reference	: Your letter No. C/Apptt./P	dated inv Examination, 20	iting me to	
Dear Sir				

Dear Sir.

(e) I am willing to accept the appointment and I shall abide by all rules and instructions in this connection. No near relation of mine or any student privately coached by me is a candidate for this examination.

(f) Due to unavoidable reasons I am not in a position to accept the appointment and hence the enclosed papers are returned herewith.

	Signature
Date20	Institution
	Residential Address
	Telephone No.
N.B. : Strike out the portion not relevant	Mobile No.



Rajbati, Burdwan Date: 22/02/2021

No.: C/Apptt./P/U/180

In reply please quote number and date of this letter

From : The Controller of Examinations The University of Burdwan Rajbati, Burdwan.

To : Dr.Mohd Moatasim

Suri Vidyasagar College

Dear Sir/Madam,

I am directed to inform you that you have been appointed to set questions in Arabic CC-2A for the <u>Sem-1(GEN)</u>Examinations 2020 and to request you to send the paper to the undersigned by days.

In case you are not willing to accept the appointment, please inform the undersigned without delay.

Your kind attention is drawn to the rules overleaf.

Thanking you,

Yours faithfully,

Anindya zoti Pal

Controller of Examinations

Enclosures:

To

- (21)Paper for setting questions
- (22)Two Envelopes
- Syllabus (23)
- Question Paper of previous year (24)
- (25)Declaration form

ACCEPTANCE FORM

The Controller of Examinations	Con	Confidential	
The University of Burdwan	Subject	Paper	
Reference : Your letter No. C/Apptt /P		- uper	
	dated i		
 (i) I am willing to accept the appointment a near relation of mine or each internet. 	and I shall abide by all rules and instructions in vately coached by me is a candidate for this ex position to accept the appointment and hence	n this connection. No camination. the enclosed papers	

Date20	Signature
	Signature Institution
N N 1 - 2007	Residential Address
N.B. : Strike out the portion not relevant	Telephone No
	Telephone No Mobile No
	Mobile No.

No.: C/Apptt./P/U/182

In reply please quote number and date of this letter From

: The Controller of Examinations The University of Burdwan Rajbati, Burdwan.

То

: Dr.Mohd Moatasim

Suri Vidyasagar College

Dear Sir/Madam,

I am directed to inform you that you have been appointed to set questions in Arabic CC-6 for the <u>Sem-3(Hons</u>)Examinations <u>2020</u> and to request you to send the paper to the undersigned by

In case you are not willing to accept the appointment, please inform the undersigned without delay.

Your kind attention is drawn to the rules overleaf. Thanking you,

Enclosures:

(31)Paper for setting questions

- (32)Two Envelopes
- (33)Syllabus
- (34)Question Paper of previous year
- (35)Declaration form

ACCEPTANCE FORM

The Control	ler of Examinations	Confid	lential
The Univers	ity of Burdwan	Subject	Dem
Reference	: Your letter No. C/Apptt/P		Paper
Dear Sir,	set questions for Examination	n. 20	iting me to

To

(m) I am willing to accept the appointment and I shall abide by all rules and instructions in this connection. No near relation of mine or any student privately coached by me is a candidate for this examination. (n) Due to unavoidable reasons I am not in a position to accept the appointment and hence the enclosed papers

Yours faithfully.

Date20	Signature
20	Signature Institution Residential Address
	Residential Address Telephone No
N.B. : Strike out the portion not relevant	
	Mobile No.

Rajbati, Burdwan Date: 22/02/2021

Aningra zori Pal

Controller of Examinations

Yours faithfully,

No.: C/Apptt./P/U/186

In reply please quote number and date of this letter

: The Controller of Examinations The University of Burdwan Rajbati, Burdwan.

: <u>Dr.Mohd Moatasim</u> <u>Suri Vidyasagar College</u>

Dear Sir/Madam,

I am directed to inform you that you have been appointed to set questions in Arabic CC-1C for the <u>Sem-3(GEN</u>)Examinations <u>2020</u> and to request you to send the paper to the undersigned by

In case you are not willing to accept the appointment, please inform the undersigned without delay.

Your kind attention is drawn to the rules overleaf. Thanking you,

Enclosures:

- (51)Paper for setting questions
- (52)Two Envelopes
- (53)Syllabus
- Question Paper of previous year (54)
- (55) Declaration form
- ACCEPTANCE FORM

10		Confid	dential
The Control	ler of Examinations	Subject	Paper
The Univers	ity of Burdwan		r uper
Reference	: Your letter No. C/Apptt./P set questions for	dated in Examination, 20	viting me to
D 01			

Dear Sir.

T-

(u) I am willing to accept the appointment and I shall abide by all rules and instructions in this connection. No near relation of mine or any student privately coached by me is a candidate for this examination.

(v) Due to unavoidable reasons I am not in a position to accept the appointment and hence the enclosed papers are returned herewith.

Signature Institution Date20..... Residential Address Telephone No. Mobile No. N.B. : Strike out the portion not relevant



Rajbati, Burdwan Date: 22/02/2021

Aninga zoh Pal

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Yours faithfully,

Controller of Examinations

Yours faithfully,

To

From

Rajbati, Burdwan Date: 22/02/2021



No.: C/Apptt./P/U/195

In reply please quote number and date of this letter

: The Controller of Examinations From The University of Burdwan Rajbati, Burdwan.

: Dr.Mohd Moatasim To

Suri Vidyasagar College

I am directed to inform you that you have been appointed to set questions in <u>Arabic GE-1</u> for the <u>Sem-5(GEN</u>)Examinations <u>2020</u> and to request you to send the paper to the undersigned by

In case you are not willing to accept the appointment, please inform the undersigned without

days.

delay.

Your kind attention is drawn to the rules overleaf.

Thanking you,

Yours faithfully,

Anindya zohi Pal

Controller of Examinations

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Enclosures:

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Paper for setting questions (96)

- Two Envelopes (97)
- Syllabus (98)
- Question Paper of previous year (99)
- (100) Declaration form

ACCEPTANCE FORM

		Confid	lential
То		Subject	Paper
The Control	ler of Examinations	buljett	
The Univers	ity of Burdwan		uiting me to
Reference	: Your letter No. C/Apptt./P dated set questions for Exam	ination, 20	viting me to
	I am willing to accept the appointment and I shates a section. No near relation of mine or any student pri	all abide by all rules and vately coached by me is a	instructions in this a candidate for this
exar	nination.		
(nn) pap	Due to unavoidable reasons I am not in a position to ers are returned herewith.	accept the appointment and	hence the enclosed
1.00		Yours faithfully	

Signature Institution Date20...... Residential Address Telephone No. Mobile No. N.B.: Strike out the portion not relevant

No.: C/Apptt./P/U/429

In reply please quote number and date of this letter From

: The Controller of Examinations The University of Burdwan Rajbati, Burdwan.

: Prof. Dr.Mohd Moatasim Suri Vidyasagar College

Dear Sir/Madam,

To

I am directed to inform you that you have been appointed to set questions in Arabic- GE-2 for the <u>B.A/SEM-SEM-VI(GEN)</u>Examinations <u>2021</u> and to request you to send the paper to the HOD's Email: hod@arabic.buruniv.ac.in by Z days.

In case you are not willing to accept the appointment, please inform the undersigned without delay.

Your kind attention is drawn to the rules overleaf. Thanking you,

		Yours fa	ithfully,
		Anindya	moti Pal
		Controller of	Examinations
To	A.		Examinations
	<u>д</u>	CCEPTANCE FORM	
The Universi	ler of Examinations ty of Burdwan	Cor	ifidential
Reference	: Your letter No Clanett	Subject	Paper
Dear Sir,	set questions for	dated Examination, 20	inviting me to
(k) I am v No nea (l) Due to papers	villing to accept the appointment a	nd I shall abide by all rules and instruction rivately coached by me is a candidate for the a position to accept the appointment and	as in this connection. is examination. hence the enclosed
2		Yours faithfull	v.
Date	20	Signature Institution	
N.B. : Strike out		Residential Address Telephone No. Mobile No.	



Rajbati, Burdwan Date: 21/06/2021

Rajbati, Burdwan Date: 21/06/2021



No.: C/Apptt./P/U/432

In reply please quote number and date of this letter

: The Controller of Examinations From The University of Burdwan Rajbati, Burdwan.

: Prof. Dr.Md Moatasim To Suri Vidyasagar College

I am directed to inform you that you have been appointed to set questions in <u>Arabic- CC-9</u> for the <u>B.A/SEM-IV(HONS)</u>Examinations <u>2021</u> and to request you to send the paper to the **HOD's**

In case you are not willing to accept the appointment, please inform the undersigned without Email: hod@arabic.buruniv.ac.in by 7 days.

delay.

Your kind attention is drawn to the rules overleaf.

Thanking you,

Yours faithfully,

Aning zoh Pal

Controller of Examinations

ACCEPTANCE FORM

Confidential Subject

Paper

The Controller of Examinations

The University of Burdwan : Your letter No. C/Apptt./P dated inviting me to Reference set questions for Examination, 20......

Dear Sir,

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To

- (q) I am willing to accept the appointment and I shall abide by all rules and instructions in this connection. No near relation of mine or any student privately coached by me is a candidate for this examination.
- (r) Due to unavoidable reasons I am not in a position to accept the appointment and hence the enclosed papers are returned herewith. Yours faithfully,

	CONCEPTION AND A DESCRIPTION A
	Signature
Date	Institution
	Residential Address
	Telephone No.
N.B. : Strike out the portion not relevant	Mobile No

No.: C/Apptt./P/U/436

In reply please quote number and date of this letter

Rajbati, Burdwan

Date: 21/06/2021

Yours faithfully

From : The Controller of Examinations The University of Burdwan Rajbati, Burdwan. To

: Prof. Dr.Md Moatasim Suri Vidyasagar College

Dear Sir/Madam,

I am directed to inform you that you have been appointed to set questions in Arabic- CC-1D for the <u>B.A/SEM-IV(GEN)</u>Examinations <u>2021</u> and to request you to send the paper to the HOD's Email: hod@arabic.buruniv.ac.in by Z days.

In case you are not willing to accept the appointment, please inform the undersigned without delay.

Your kind attention is drawn to the rules overleaf. Thanking you,

		Anindya z,	of Pal	
		Controller of Exa	Controller of Examinations	
То	ACCI	EPTANCE FORM		
The Controller of Examinations		Confid	Confidential	
The University of		Subject	Paper	
Reference : Dear Sir, (y) I am will No near r	Your letter No. C/Apptt./P set questions for	d I shall abide by all rules and instructions vately coached by me is a candidate for this position to accept the appointment and	viting me to	
papers a	re returned herewith.	position to accept the appointment and	hence the enclosed	
		Yours faithfully	Yours faithfully,	
Date	20	Signature Institution Residential Address		
N.B. : Strike out	the portion not relevant	Telephone No Mobile No		

No.: C/Apptt./P/U/440

In reply please quote number and date of this letter

Rajbati, Burdwan

Date: 21/06/2021

Yours faithfully

From : The Controller of Examinations The University of Burdwan Rajbati, Burdwan.

To

: Prof. Dr.Md Moatasim

Suri Vidyasagar College

Dear Sir/Madam,

I am directed to inform you that you have been appointed to set questions in Arabic- GE-2 for the <u>B.A/SEM-II(HONS)</u>Examinations <u>2021</u> and to request you to send the paper to the HOD's Email: hod@arabic.buruniv.ac.in by Z days.

In case you are not willing to accept the appointment, please inform the undersigned without delay.

Your kind attention is drawn to the rules overleaf. Thanking you,

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		Aningya 3.	Anindya Zoki Pal	
		Controller of Ex	Controller of Examinations	
То	ACCE	PTANCE FORM		
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chele	sed papers are returned herewith.	i accept the appointme	ent and hence the	
		Yours faithfully,	8	
Date	20	Signature Institution Residential Address		
		Residential Address Telephone No.		
N.B. : Strike	out the portion not relevant	Telephone No		
	Fernon not relevant	Mobile No.	••••••	



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS&PART/2020

To :

FROM : The Controller of Examinations The University of Burdwan

Dated, Burdwan, 14.09.2020

Prof. Dr. Hemanta Saha Assistant Professor SURI VIDYASAGAR COLLEGE.

Sir/Madam,

Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - II, 2019 / Part - III, 2019 /

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Botany (TH / PR / PPR / PPS), Course / applicable for the UG CBCS Sem - III 2010 / Sem - V 2010 /

Your special attention is drawn to the following rules:

(i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC). Para (2) and Para (d) Clause (b) as transitions of the part of a teacher. [Vide University Ordinance 6 (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines

(iii) The Examiners are required to keep the award list assigned to the candidates strictly secret. (iv) The Examiners are required to keep the award list assigned to the candidates strictly secret. (v) The offer should be dealized if the end of the name(s) of the particular center(s) for which answer papers are allotted to them.

(v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/the is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, adopted sons/ daughters, adopted sons/ daughters, brother's

son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood"). I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West

Yours faithfully,

Aning 300 Pal

Controller of Examinations

Rules, overleaf, must be strictly followed

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[P.T.O]

Examiner's Copy

Examiner's Copy



THE UNIVERSITY OF BURDWAN

Rajbati, Burdwan Department of Controller of Examinations

No C/Appel/UG/CBCS&PART/2020

FROM The Controller of Examinations The University of Burdwan

Dated, Burdwan, 14.09.2020

Prof. Dr. Kalyan Bhattacharya Associate Professor SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Botany (TH / PR / PPR / PPS), Course / applicable for the UG CBCS Sem - III. 2019 / Sem - W 2010 / Sem - M 2020 / Old Part - I. 2019 / Part - II. 2019 / Part - III. ¹ am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Botany (TH / PR / PPR / PPS), Course Paper - as applicable for the UG CBCS Sem - III, 2019 / Sem - V, 2019 / Sem - VI, 2020 / Old Part - I, 2019 / Part - II, 2019 / Part - III, 2019 / Part

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (b) as amended on 36 12 041 (iAC), Para (2) and Para (4) Clause (b) as amended on 26.12.94].
 (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.

(iv) The Examiners are required to keep the award list assigned to the candidates strictly secret.
(iv) The offer should be declined if any conditions is minimally conclude to an Francisco of if any of his/her near relations is appearing. (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/sha is appearing of Offer advice in the interval of the terms of terms of terms of the terms of the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, advand come/ daughters, brother's sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood"). I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of

service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West

Yours faithfully,

Aning 30th Pal

Controller of Examinations

Rules, overleaf, must be strictly followed

[Page : 1/2]

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[P.T.O]

To :



Department of Controller of Examinations Rajbati, Burdwan

No. C/ApptL/UG/CBCS&PART/2020

FROM : The Controller of Examinations The University of Burdwan

To :

Prof. Dr. Sandipan Chatterjee Assistant Professor SURI VIDYASAGAR COLLEGE.

Sir/Madam,

1 am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Botany (TH / PR / PPR / PPS), Course / applicable for the UG CBCS Sem - III. 2019 / Sem - V. 2010 / Sem - VI. 2020 / Old Part - I. 2019 / Part - II. 2019 / Part - III. I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Botany (TH / PR / PPR / PPS), Course 2020 Examinations, 2020

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (b) as amended on 26 12 041
- (IAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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 (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
 (v) The offer should be declined if any condidate is minimately conclude to an Evening of it must be be be been as the particular center(s) for which answer papers are allotted to them. (v) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to mem.
 (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which be/ebs is appointed Olever relation include from devolutors, brothers, unmarried sisters, brother's

the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, adopted sons/ daughters, adopted sons/ daughters, and sons a son a son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood"). I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Gaussian Data of the College at well as of the D.P.L. West service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West

Yours faithfully,

Aning 30% Pal

Controller of Examinations

Rules, overleaf, must be strictly followed

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[P.T.O]

Examiner's Copy

Dated, Burdwan, 14.09.2020



Department of Controller of Examinations Rajbati, Burdwan

No. C/ApptL/UG/CBCS&PART/2020

FROM The Controller of Examinations The University of Bardwan

To

Prof. Dr. Anirban Paul Assistant Professor SURI VIDYASAGAR COLLEGE

Sir/Madam.

I am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Botany (TH / PR / PPR / PPS), Course / applicable for the UG CBCS Sem - III. 2019 / Sem - V 2019 / Sem - VI. 2020 / Old Part - I. 2019 / Part - II. 2019 / Part - III. 1 am directed to inform you that you have been appointed as an Examiner / Scrutinizer in Botany (TH / PR / PPR / PPS), Course 2020 Examinations, 2020 Your special attention is drawn to the following rules: (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26 12 04] (IAC), Para (2) and Para (4) Clause (b) as amended on 26.12.94].
(ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines. (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret. (iv) The Examiners are required to keep the award list assigned to the candidates strictly secret. (iv) The offer should be declined if any condidate is mitrately concluded to an Eucomics of if any of his/her near relations is appearing (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appearing of block there doubter through the block the interview broker. the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/daughters, advanted sons/daughters, transfer a son/daughters, advanted sons/daughters, brother's sons/daughters, son son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood"). I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of

Service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West

Yours faithfully,

Aning 30th Pal

Controller of Examinations

Rules, overleaf, must be strictly followed

[Page : 1/2]

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[P.T.O]

Examiner's Copy

Dated, Burdwan, 14.09.2020

RAJBATI BURDWAN



No.R Const B.S. (Ad-bocs U.G. Bet. / 35(10)

Dated. 22.07 2019





Enclo As stated

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Yours faithfully.

RegistrariOfficiating)





UNIVERSITY GRANTS COMMISSIC HUMAN RESOURCE DEVELOPMENT CENTRE RASHTPACATION RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY, NAGPUR



(Established by Government of Central Provinces Education Department by Notification No 513 dated the 1st terms to 1922 & presently a State Notification No.513 dated the 1st August, 1923 & presently a State University groups and the 1st August, 1923 & presently a State University governed by Maharashtra Universities Act, 1994)

UGC SPONSORED ONLINE REFRESHER COURSE

Certificate of Participation

This is to certify that Dr./Mr./Miss./Mrs. Sandipan Chatterjee, Assistant Professor, Suri Vidyasagar College, Department of Botany, Surí, Bírbhum, (West Bengal), affiliated to The University of Burdwan, Bardhaman, (West Bengal) participated in the Online Refresher Course in Life Sciences (Botany) from 24th August to 05th September, 2020 and obtained Grade_A+

P.G. Dharmik COORDINATOR



VICE-CHANCELLOR

Sir/A

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Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Mrs. Nabanita Roy SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in English (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").
 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.



indya zoti Pal

Controller of Examinations



Rajbati, Burdwan Department of Controller of Examinations

Examiners are requested to make a special note of the following rules and instructions:

1. Wherever there is a Head Examiner, Chairman or Convener, **it is essential** for the Examiners to attend the Examiners' meetings and to take delivery of the packet of scripts allotted to them on the date of Examiners' meeting.

2. Examiners in subjects for which there are no Head Examiners, Chairman or Conveners should take delivery of the scripts not earlier than the 7th day but not later than the 12th day after the actual date of examination. The latter of appointment must always be shown at the time of taking delivery of scripts. It is desirable that Examiners should personally take delivery of the scripts. If under unavoidable circumstances an agent is sent he/she must have a letter of authority together with the letter of appointment. If delivery of scripts is not taken within the time specified above, it will presumed that the Examiner concerned is unwilling to examine the papers, and the matter will be dealt with as per rules.

3. Immediately after receipt of the packet of scripts, Examiners **should carefully check** the number of scripts (with Roll Numbers) and compare the same with the statement on the top-sheet. Any discrepancy noticed should be reported to the Controller of Examinations forthwith. Details of the papers received indicating absentee and expelled cases as would appear on the top-sheet should be sent to the Head Examiners, Chairman or Conveners along with first installment of marks. Original top-sheets should be retained with the Examiners till the date of announcement of results.

4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.**

Any discrepancy noticed should be immediately reported to the Controller of Examinations.

6. The examined answer-books and the corresponding mark-slips should be sent in two installments evenly distributed over the period at disposal or according to the instructions of Head Examiners, Chairman or Conveners. The last date for submission of marks should be strictly adhered to. If an Examiner is unable to complete his/her work within the limits of time specified, he/she should return all unexamined papers to the Controller of Examinations without any delay. If no last date is specified, the marks and examined scripts should be sent within ten days from the date of receipt of the scripts.

7. All mark-slips should be put in specially printed envelopes (to be supplied by the University), properly sealed and then sent to the Head Examiners, Chairman or Conveners along with the corresponding examined answer-books.

8. If Examiners are convinced from internal evidence in the scripts that candidates have adopted unfair means and / or are guilty of breaches of discipline, an immediate report should be made to the Controller of Examinations by name through the Head Examiner, Chairman or Convener concerned and the relevant scripts should be sent along with such report.

9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.

10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)

[Page : 2/2]



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Sri Writtwick Mukhopadhyay SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in English (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
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- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").
 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.



indya zoti Pal

Controller of Examinations



Rajbati, Burdwan Department of Controller of Examinations

Examiners are requested to make a special note of the following rules and instructions:

1. Wherever there is a Head Examiner, Chairman or Convener, **it is essential** for the Examiners to attend the Examiners' meetings and to take delivery of the packet of scripts allotted to them on the date of Examiners' meeting.

2. Examiners in subjects for which there are no Head Examiners, Chairman or Conveners should take delivery of the scripts not earlier than the 7th day but not later than the 12th day after the actual date of examination. The latter of appointment must always be shown at the time of taking delivery of scripts. It is desirable that Examiners should personally take delivery of the scripts. If under unavoidable circumstances an agent is sent he/she must have a letter of authority together with the letter of appointment. If delivery of scripts is not taken within the time specified above, it will presumed that the Examiner concerned is unwilling to examine the papers, and the matter will be dealt with as per rules.

3. Immediately after receipt of the packet of scripts, Examiners **should carefully check** the number of scripts (with Roll Numbers) and compare the same with the statement on the top-sheet. Any discrepancy noticed should be reported to the Controller of Examinations forthwith. Details of the papers received indicating absentee and expelled cases as would appear on the top-sheet should be sent to the Head Examiners, Chairman or Conveners along with first installment of marks. Original top-sheets should be retained with the Examiners till the date of announcement of results.

4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.**

Any discrepancy noticed should be immediately reported to the Controller of Examinations.

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SBUP. 366/11-2011/5.000(C)

[Page : 2/2]



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Ms. Debapriya Mondal SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in English (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").
 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.



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Controller of Examinations



Rajbati, Burdwan Department of Controller of Examinations

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1. Wherever there is a Head Examiner, Chairman or Convener, **it is essential** for the Examiners to attend the Examiners' meetings and to take delivery of the packet of scripts allotted to them on the date of Examiners' meeting.

2. Examiners in subjects for which there are no Head Examiners, Chairman or Conveners should take delivery of the scripts not earlier than the 7th day but not later than the 12th day after the actual date of examination. The latter of appointment must always be shown at the time of taking delivery of scripts. It is desirable that Examiners should personally take delivery of the scripts. If under unavoidable circumstances an agent is sent he/she must have a letter of authority together with the letter of appointment. If delivery of scripts is not taken within the time specified above, it will presumed that the Examiner concerned is unwilling to examine the papers, and the matter will be dealt with as per rules.

3. Immediately after receipt of the packet of scripts, Examiners **should carefully check** the number of scripts (with Roll Numbers) and compare the same with the statement on the top-sheet. Any discrepancy noticed should be reported to the Controller of Examinations forthwith. Details of the papers received indicating absentee and expelled cases as would appear on the top-sheet should be sent to the Head Examiners, Chairman or Conveners along with first installment of marks. Original top-sheets should be retained with the Examiners till the date of announcement of results.

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5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.**

Any discrepancy noticed should be immediately reported to the Controller of Examinations.

6. The examined answer-books and the corresponding mark-slips should be sent in two installments evenly distributed over the period at disposal or according to the instructions of Head Examiners, Chairman or Conveners. The last date for submission of marks should be strictly adhered to. If an Examiner is unable to complete his/her work within the limits of time specified, he/she should return all unexamined papers to the Controller of Examinations without any delay. If no last date is specified, the marks and examined scripts should be sent within ten days from the date of receipt of the scripts.

7. All mark-slips should be put in specially printed envelopes (to be supplied by the University), properly sealed and then sent to the Head Examiners, Chairman or Conveners along with the corresponding examined answer-books.

8. If Examiners are convinced from internal evidence in the scripts that candidates have adopted unfair means and / or are guilty of breaches of discipline, an immediate report should be made to the Controller of Examinations by name through the Head Examiner, Chairman or Convener concerned and the relevant scripts should be sent along with such report.

9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.

10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

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Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Ms. Papri Mukherjee SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Environmental Science (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").
 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.



indya zoti Pal

Controller of Examinations



Rajbati, Burdwan Department of Controller of Examinations

Examiners are requested to make a special note of the following rules and instructions:

1. Wherever there is a Head Examiner, Chairman or Convener, **it is essential** for the Examiners to attend the Examiners' meetings and to take delivery of the packet of scripts allotted to them on the date of Examiners' meeting.

2. Examiners in subjects for which there are no Head Examiners, Chairman or Conveners should take delivery of the scripts not earlier than the 7th day but not later than the 12th day after the actual date of examination. The latter of appointment must always be shown at the time of taking delivery of scripts. It is desirable that Examiners should personally take delivery of the scripts. If under unavoidable circumstances an agent is sent he/she must have a letter of authority together with the letter of appointment. If delivery of scripts is not taken within the time specified above, it will presumed that the Examiner concerned is unwilling to examine the papers, and the matter will be dealt with as per rules.

3. Immediately after receipt of the packet of scripts, Examiners **should carefully check** the number of scripts (with Roll Numbers) and compare the same with the statement on the top-sheet. Any discrepancy noticed should be reported to the Controller of Examinations forthwith. Details of the papers received indicating absentee and expelled cases as would appear on the top-sheet should be sent to the Head Examiners, Chairman or Conveners along with first installment of marks. Original top-sheets should be retained with the Examiners till the date of announcement of results.

4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.**

Any discrepancy noticed should be immediately reported to the Controller of Examinations.

6. The examined answer-books and the corresponding mark-slips should be sent in two installments evenly distributed over the period at disposal or according to the instructions of Head Examiners, Chairman or Conveners. The last date for submission of marks should be strictly adhered to. If an Examiner is unable to complete his/her work within the limits of time specified, he/she should return all unexamined papers to the Controller of Examinations without any delay. If no last date is specified, the marks and examined scripts should be sent within ten days from the date of receipt of the scripts.

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SBUP. 366/11-2011/5.000(C)

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Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Smt. Chaitali Gorai SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Geography (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
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 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.



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Controller of Examinations



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4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

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10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

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SBUP. 366/11-2011/5.000(C)

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Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Sri Ranajit Ghosh SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Geography (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").
 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.



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Controller of Examinations


Rajbati, Burdwan Department of Controller of Examinations

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4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

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10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Sri Sabyasachi Das SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Geography (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").
 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.



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Controller of Examinations



Rajbati, Burdwan Department of Controller of Examinations

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4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Sri Hemanta Sutradhar SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Geography (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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Controller of Examinations



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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Ujjwal kumar Saha SACT - I 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in History (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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Controller of Examinations



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5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.**

Any discrepancy noticed should be immediately reported to the Controller of Examinations.

6. The examined answer-books and the corresponding mark-slips should be sent in two installments evenly distributed over the period at disposal or according to the instructions of Head Examiners, Chairman or Conveners. The last date for submission of marks should be strictly adhered to. If an Examiner is unable to complete his/her work within the limits of time specified, he/she should return all unexamined papers to the Controller of Examinations without any delay. If no last date is specified, the marks and examined scripts should be sent within ten days from the date of receipt of the scripts.

7. All mark-slips should be put in specially printed envelopes (to be supplied by the University), properly sealed and then sent to the Head Examiners, Chairman or Conveners along with the corresponding examined answer-books.

8. If Examiners are convinced from internal evidence in the scripts that candidates have adopted unfair means and / or are guilty of breaches of discipline, an immediate report should be made to the Controller of Examinations by name through the Head Examiner, Chairman or Convener concerned and the relevant scripts should be sent along with such report.

9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.

10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Mrs. Nivedita Mukherjee (nee Chakraborty) Associate Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in History (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").
 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.



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Controller of Examinations



Rajbati, Burdwan Department of Controller of Examinations

Examiners are requested to make a special note of the following rules and instructions:

1. Wherever there is a Head Examiner, Chairman or Convener, **it is essential** for the Examiners to attend the Examiners' meetings and to take delivery of the packet of scripts allotted to them on the date of Examiners' meeting.

2. Examiners in subjects for which there are no Head Examiners, Chairman or Conveners should take delivery of the scripts not earlier than the 7th day but not later than the 12th day after the actual date of examination. The latter of appointment must always be shown at the time of taking delivery of scripts. It is desirable that Examiners should personally take delivery of the scripts. If under unavoidable circumstances an agent is sent he/she must have a letter of authority together with the letter of appointment. If delivery of scripts is not taken within the time specified above, it will presumed that the Examiner concerned is unwilling to examine the papers, and the matter will be dealt with as per rules.

3. Immediately after receipt of the packet of scripts, Examiners **should carefully check** the number of scripts (with Roll Numbers) and compare the same with the statement on the top-sheet. Any discrepancy noticed should be reported to the Controller of Examinations forthwith. Details of the papers received indicating absentee and expelled cases as would appear on the top-sheet should be sent to the Head Examiners, Chairman or Conveners along with first installment of marks. Original top-sheets should be retained with the Examiners till the date of announcement of results.

4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.**

Any discrepancy noticed should be immediately reported to the Controller of Examinations.

6. The examined answer-books and the corresponding mark-slips should be sent in two installments evenly distributed over the period at disposal or according to the instructions of Head Examiners, Chairman or Conveners. The last date for submission of marks should be strictly adhered to. If an Examiner is unable to complete his/her work within the limits of time specified, he/she should return all unexamined papers to the Controller of Examinations without any delay. If no last date is specified, the marks and examined scripts should be sent within ten days from the date of receipt of the scripts.

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9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.

10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Dr. Asim Chaudhuri Associate Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in History (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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Controller of Examinations



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4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Dr. Amiya Kumar Ghosh Associate Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in History (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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Controller of Examinations



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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Dr. Partha Sankha Mazumder Reader 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in History (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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Controller of Examinations



Rajbati, Burdwan Department of Controller of Examinations

Examiners are requested to make a special note of the following rules and instructions:

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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Sri Chandra Nath Sarkar SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in History (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

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Controller of Examinations



Rajbati, Burdwan Department of Controller of Examinations

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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Sri Ujjwal Kr. Saha SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in History (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

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Controller of Examinations



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7. All mark-slips should be put in specially printed envelopes (to be supplied by the University), properly sealed and then sent to the Head Examiners, Chairman or Conveners along with the corresponding examined answer-books.

8. If Examiners are convinced from internal evidence in the scripts that candidates have adopted unfair means and / or are guilty of breaches of discipline, an immediate report should be made to the Controller of Examinations by name through the Head Examiner, Chairman or Convener concerned and the relevant scripts should be sent along with such report.

9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.

10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Sri Pratik Kabiraj SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Mass Comm. & Journalism (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").
 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.



indya zoti Pal

Controller of Examinations



Rajbati, Burdwan Department of Controller of Examinations

Examiners are requested to make a special note of the following rules and instructions:

1. Wherever there is a Head Examiner, Chairman or Convener, **it is essential** for the Examiners to attend the Examiners' meetings and to take delivery of the packet of scripts allotted to them on the date of Examiners' meeting.

2. Examiners in subjects for which there are no Head Examiners, Chairman or Conveners should take delivery of the scripts not earlier than the 7th day but not later than the 12th day after the actual date of examination. The latter of appointment must always be shown at the time of taking delivery of scripts. It is desirable that Examiners should personally take delivery of the scripts. If under unavoidable circumstances an agent is sent he/she must have a letter of authority together with the letter of appointment. If delivery of scripts is not taken within the time specified above, it will presumed that the Examiner concerned is unwilling to examine the papers, and the matter will be dealt with as per rules.

3. Immediately after receipt of the packet of scripts, Examiners **should carefully check** the number of scripts (with Roll Numbers) and compare the same with the statement on the top-sheet. Any discrepancy noticed should be reported to the Controller of Examinations forthwith. Details of the papers received indicating absentee and expelled cases as would appear on the top-sheet should be sent to the Head Examiners, Chairman or Conveners along with first installment of marks. Original top-sheets should be retained with the Examiners till the date of announcement of results.

4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.**

Any discrepancy noticed should be immediately reported to the Controller of Examinations.

6. The examined answer-books and the corresponding mark-slips should be sent in two installments evenly distributed over the period at disposal or according to the instructions of Head Examiners, Chairman or Conveners. The last date for submission of marks should be strictly adhered to. If an Examiner is unable to complete his/her work within the limits of time specified, he/she should return all unexamined papers to the Controller of Examinations without any delay. If no last date is specified, the marks and examined scripts should be sent within ten days from the date of receipt of the scripts.

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11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Smt. Sanchita Chatterjee SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Mass Comm. & Journalism (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
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Controller of Examinations



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4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Sri Suman Rudra SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Mass Comm. & Journalism (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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Controller of Examinations



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9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.

10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Ms Bahnisikha Ghosh SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Mass Comm. & Journalism (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
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 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.



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Controller of Examinations



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Examiners are requested to make a special note of the following rules and instructions:

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4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Mr. Subhendu Ghosh Associate Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Mathematics (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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Controller of Examinations



Rajbati, Burdwan Department of Controller of Examinations

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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Dr. Ramprasad Saha Assistant Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Mathematics (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

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Controller of Examinations



Rajbati, Burdwan Department of Controller of Examinations

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7. All mark-slips should be put in specially printed envelopes (to be supplied by the University), properly sealed and then sent to the Head Examiners, Chairman or Conveners along with the corresponding examined answer-books.

8. If Examiners are convinced from internal evidence in the scripts that candidates have adopted unfair means and / or are guilty of breaches of discipline, an immediate report should be made to the Controller of Examinations by name through the Head Examiner, Chairman or Convener concerned and the relevant scripts should be sent along with such report.

9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.

10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Dr. Prasenjit Saha Assistant Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Mathematics (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").
 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.



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Controller of Examinations



Rajbati, Burdwan Department of Controller of Examinations

Examiners are requested to make a special note of the following rules and instructions:

1. Wherever there is a Head Examiner, Chairman or Convener, **it is essential** for the Examiners to attend the Examiners' meetings and to take delivery of the packet of scripts allotted to them on the date of Examiners' meeting.

2. Examiners in subjects for which there are no Head Examiners, Chairman or Conveners should take delivery of the scripts not earlier than the 7th day but not later than the 12th day after the actual date of examination. The latter of appointment must always be shown at the time of taking delivery of scripts. It is desirable that Examiners should personally take delivery of the scripts. If under unavoidable circumstances an agent is sent he/she must have a letter of authority together with the letter of appointment. If delivery of scripts is not taken within the time specified above, it will presumed that the Examiner concerned is unwilling to examine the papers, and the matter will be dealt with as per rules.

3. Immediately after receipt of the packet of scripts, Examiners **should carefully check** the number of scripts (with Roll Numbers) and compare the same with the statement on the top-sheet. Any discrepancy noticed should be reported to the Controller of Examinations forthwith. Details of the papers received indicating absentee and expelled cases as would appear on the top-sheet should be sent to the Head Examiners, Chairman or Conveners along with first installment of marks. Original top-sheets should be retained with the Examiners till the date of announcement of results.

4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.**

Any discrepancy noticed should be immediately reported to the Controller of Examinations.

6. The examined answer-books and the corresponding mark-slips should be sent in two installments evenly distributed over the period at disposal or according to the instructions of Head Examiners, Chairman or Conveners. The last date for submission of marks should be strictly adhered to. If an Examiner is unable to complete his/her work within the limits of time specified, he/she should return all unexamined papers to the Controller of Examinations without any delay. If no last date is specified, the marks and examined scripts should be sent within ten days from the date of receipt of the scripts.

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11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Dr. Sujoy Das Assistant Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Mathematics (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
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Controller of Examinations



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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Mrs. Soumi Das SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Mathematics (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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Controller of Examinations


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9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.

10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Asutosh Mukherjee SACT - II 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Microbiology (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").
 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.



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Controller of Examinations



Rajbati, Burdwan Department of Controller of Examinations

Examiners are requested to make a special note of the following rules and instructions:

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2. Examiners in subjects for which there are no Head Examiners, Chairman or Conveners should take delivery of the scripts not earlier than the 7th day but not later than the 12th day after the actual date of examination. The latter of appointment must always be shown at the time of taking delivery of scripts. It is desirable that Examiners should personally take delivery of the scripts. If under unavoidable circumstances an agent is sent he/she must have a letter of authority together with the letter of appointment. If delivery of scripts is not taken within the time specified above, it will presumed that the Examiner concerned is unwilling to examine the papers, and the matter will be dealt with as per rules.

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4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Mrs. Amrita Chatterjee SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Microbiology (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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Controller of Examinations



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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Sri Amarnath Chattopadhyay SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Microbiology (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

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Controller of Examinations



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8. If Examiners are convinced from internal evidence in the scripts that candidates have adopted unfair means and / or are guilty of breaches of discipline, an immediate report should be made to the Controller of Examinations by name through the Head Examiner, Chairman or Convener concerned and the relevant scripts should be sent along with such report.

9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.

10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Sri Ramkrishna Roy SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Microbiology (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
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 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.



indya zoti Pal

Controller of Examinations



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3. Immediately after receipt of the packet of scripts, Examiners **should carefully check** the number of scripts (with Roll Numbers) and compare the same with the statement on the top-sheet. Any discrepancy noticed should be reported to the Controller of Examinations forthwith. Details of the papers received indicating absentee and expelled cases as would appear on the top-sheet should be sent to the Head Examiners, Chairman or Conveners along with first installment of marks. Original top-sheets should be retained with the Examiners till the date of announcement of results.

4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.**

Any discrepancy noticed should be immediately reported to the Controller of Examinations.

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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Sujit Mondal Assistant Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Philosophy (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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Controller of Examinations



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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Mrs. Rita Mukherjee Assistant Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Philosophy (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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Controller of Examinations



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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Mr. Ramesh Das Assistant Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Philosophy (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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Controller of Examinations



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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Mr. Dasarath Murmu Assistant Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Philosophy (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

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Controller of Examinations



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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Ms. Simanti Chatterjee SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Philosophy (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

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9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.

10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Sri Sukanta Mondal SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Philosophy (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").
 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.



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Controller of Examinations



Rajbati, Burdwan Department of Controller of Examinations

Examiners are requested to make a special note of the following rules and instructions:

1. Wherever there is a Head Examiner, Chairman or Convener, **it is essential** for the Examiners to attend the Examiners' meetings and to take delivery of the packet of scripts allotted to them on the date of Examiners' meeting.

2. Examiners in subjects for which there are no Head Examiners, Chairman or Conveners should take delivery of the scripts not earlier than the 7th day but not later than the 12th day after the actual date of examination. The latter of appointment must always be shown at the time of taking delivery of scripts. It is desirable that Examiners should personally take delivery of the scripts. If under unavoidable circumstances an agent is sent he/she must have a letter of authority together with the letter of appointment. If delivery of scripts is not taken within the time specified above, it will presumed that the Examiner concerned is unwilling to examine the papers, and the matter will be dealt with as per rules.

3. Immediately after receipt of the packet of scripts, Examiners **should carefully check** the number of scripts (with Roll Numbers) and compare the same with the statement on the top-sheet. Any discrepancy noticed should be reported to the Controller of Examinations forthwith. Details of the papers received indicating absentee and expelled cases as would appear on the top-sheet should be sent to the Head Examiners, Chairman or Conveners along with first installment of marks. Original top-sheets should be retained with the Examiners till the date of announcement of results.

4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.**

Any discrepancy noticed should be immediately reported to the Controller of Examinations.

6. The examined answer-books and the corresponding mark-slips should be sent in two installments evenly distributed over the period at disposal or according to the instructions of Head Examiners, Chairman or Conveners. The last date for submission of marks should be strictly adhered to. If an Examiner is unable to complete his/her work within the limits of time specified, he/she should return all unexamined papers to the Controller of Examinations without any delay. If no last date is specified, the marks and examined scripts should be sent within ten days from the date of receipt of the scripts.

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11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Sri Bappa Sangui SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Physical Education (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").
 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.



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Controller of Examinations



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Examiners are requested to make a special note of the following rules and instructions:

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4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.**

Any discrepancy noticed should be immediately reported to the Controller of Examinations.

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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Sri Aditya Mondal SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Physical Education (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").
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Controller of Examinations



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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Dr. Abhijit Sen Assistant Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Physics (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").
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Controller of Examinations



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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Dr. Soumya Ranjan Bhattacharyya Assistant Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Physics (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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Controller of Examinations



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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Dr. Nirmal Kumar Datta Assistant Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Physics (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

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Controller of Examinations



Rajbati, Burdwan Department of Controller of Examinations

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11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Mr. Kalan Mal Assistant Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Physics (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").
 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.



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Controller of Examinations



Rajbati, Burdwan Department of Controller of Examinations

Examiners are requested to make a special note of the following rules and instructions:

1. Wherever there is a Head Examiner, Chairman or Convener, **it is essential** for the Examiners to attend the Examiners' meetings and to take delivery of the packet of scripts allotted to them on the date of Examiners' meeting.

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3. Immediately after receipt of the packet of scripts, Examiners **should carefully check** the number of scripts (with Roll Numbers) and compare the same with the statement on the top-sheet. Any discrepancy noticed should be reported to the Controller of Examinations forthwith. Details of the papers received indicating absentee and expelled cases as would appear on the top-sheet should be sent to the Head Examiners, Chairman or Conveners along with first installment of marks. Original top-sheets should be retained with the Examiners till the date of announcement of results.

4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.**

Any discrepancy noticed should be immediately reported to the Controller of Examinations.

6. The examined answer-books and the corresponding mark-slips should be sent in two installments evenly distributed over the period at disposal or according to the instructions of Head Examiners, Chairman or Conveners. The last date for submission of marks should be strictly adhered to. If an Examiner is unable to complete his/her work within the limits of time specified, he/she should return all unexamined papers to the Controller of Examinations without any delay. If no last date is specified, the marks and examined scripts should be sent within ten days from the date of receipt of the scripts.

7. All mark-slips should be put in specially printed envelopes (to be supplied by the University), properly sealed and then sent to the Head Examiners, Chairman or Conveners along with the corresponding examined answer-books.

8. If Examiners are convinced from internal evidence in the scripts that candidates have adopted unfair means and / or are guilty of breaches of discipline, an immediate report should be made to the Controller of Examinations by name through the Head Examiner, Chairman or Convener concerned and the relevant scripts should be sent along with such report.

9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.

10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Mr. Sanjib Mondal Assistant Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Physics (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

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Controller of Examinations



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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Dr. Somnath Choudhury Assistant Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Physics (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

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Controller of Examinations


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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Sri Biswajit Kundu SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Physics (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Dr. Arijit Debnath Assistant Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Physiology (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

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Controller of Examinations



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Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Dr. Deblina Ball Assistant Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

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Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Dr. Amal Kumar Pari Assistant Professor 310 SURI VIDYASAGAR COLLEGE.

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I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Physiology (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").
 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.



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Controller of Examinations



Rajbati, Burdwan Department of Controller of Examinations

Examiners are requested to make a special note of the following rules and instructions:

1. Wherever there is a Head Examiner, Chairman or Convener, **it is essential** for the Examiners to attend the Examiners' meetings and to take delivery of the packet of scripts allotted to them on the date of Examiners' meeting.

2. Examiners in subjects for which there are no Head Examiners, Chairman or Conveners should take delivery of the scripts not earlier than the 7th day but not later than the 12th day after the actual date of examination. The latter of appointment must always be shown at the time of taking delivery of scripts. It is desirable that Examiners should personally take delivery of the scripts. If under unavoidable circumstances an agent is sent he/she must have a letter of authority together with the letter of appointment. If delivery of scripts is not taken within the time specified above, it will presumed that the Examiner concerned is unwilling to examine the papers, and the matter will be dealt with as per rules.

3. Immediately after receipt of the packet of scripts, Examiners **should carefully check** the number of scripts (with Roll Numbers) and compare the same with the statement on the top-sheet. Any discrepancy noticed should be reported to the Controller of Examinations forthwith. Details of the papers received indicating absentee and expelled cases as would appear on the top-sheet should be sent to the Head Examiners, Chairman or Conveners along with first installment of marks. Original top-sheets should be retained with the Examiners till the date of announcement of results.

4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.**

Any discrepancy noticed should be immediately reported to the Controller of Examinations.

6. The examined answer-books and the corresponding mark-slips should be sent in two installments evenly distributed over the period at disposal or according to the instructions of Head Examiners, Chairman or Conveners. The last date for submission of marks should be strictly adhered to. If an Examiner is unable to complete his/her work within the limits of time specified, he/she should return all unexamined papers to the Controller of Examinations without any delay. If no last date is specified, the marks and examined scripts should be sent within ten days from the date of receipt of the scripts.

7. All mark-slips should be put in specially printed envelopes (to be supplied by the University), properly sealed and then sent to the Head Examiners, Chairman or Conveners along with the corresponding examined answer-books.

8. If Examiners are convinced from internal evidence in the scripts that candidates have adopted unfair means and / or are guilty of breaches of discipline, an immediate report should be made to the Controller of Examinations by name through the Head Examiner, Chairman or Convener concerned and the relevant scripts should be sent along with such report.

9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.

10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Mrs. Nupur Paul SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Physiology (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").
 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.



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Controller of Examinations



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4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.**

Any discrepancy noticed should be immediately reported to the Controller of Examinations.

6. The examined answer-books and the corresponding mark-slips should be sent in two installments evenly distributed over the period at disposal or according to the instructions of Head Examiners, Chairman or Conveners. The last date for submission of marks should be strictly adhered to. If an Examiner is unable to complete his/her work within the limits of time specified, he/she should return all unexamined papers to the Controller of Examinations without any delay. If no last date is specified, the marks and examined scripts should be sent within ten days from the date of receipt of the scripts.

7. All mark-slips should be put in specially printed envelopes (to be supplied by the University), properly sealed and then sent to the Head Examiners, Chairman or Conveners along with the corresponding examined answer-books.

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9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.

10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Smt. Haimanti Chatterjee SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Physiology (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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Controller of Examinations



Rajbati, Burdwan Department of Controller of Examinations

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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Dr. Tanmoy Mandal Assistant Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Plant Protection (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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Controller of Examinations



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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Dr. (Mrs.) Papia Mandal(Raha) SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Plant Protection (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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Controller of Examinations



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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Mainak Mandal Assistant Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Political Science (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

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Controller of Examinations



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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Jagannath Barman Assistant Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Political Science (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

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 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.



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Controller of Examinations



Rajbati, Burdwan Department of Controller of Examinations

Examiners are requested to make a special note of the following rules and instructions:

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3. Immediately after receipt of the packet of scripts, Examiners **should carefully check** the number of scripts (with Roll Numbers) and compare the same with the statement on the top-sheet. Any discrepancy noticed should be reported to the Controller of Examinations forthwith. Details of the papers received indicating absentee and expelled cases as would appear on the top-sheet should be sent to the Head Examiners, Chairman or Conveners along with first installment of marks. Original top-sheets should be retained with the Examiners till the date of announcement of results.

4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.**

Any discrepancy noticed should be immediately reported to the Controller of Examinations.

6. The examined answer-books and the corresponding mark-slips should be sent in two installments evenly distributed over the period at disposal or according to the instructions of Head Examiners, Chairman or Conveners. The last date for submission of marks should be strictly adhered to. If an Examiner is unable to complete his/her work within the limits of time specified, he/she should return all unexamined papers to the Controller of Examinations without any delay. If no last date is specified, the marks and examined scripts should be sent within ten days from the date of receipt of the scripts.

7. All mark-slips should be put in specially printed envelopes (to be supplied by the University), properly sealed and then sent to the Head Examiners, Chairman or Conveners along with the corresponding examined answer-books.

8. If Examiners are convinced from internal evidence in the scripts that candidates have adopted unfair means and / or are guilty of breaches of discipline, an immediate report should be made to the Controller of Examinations by name through the Head Examiner, Chairman or Convener concerned and the relevant scripts should be sent along with such report.

9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.

10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Sabirul Islam Assistant Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Political Science (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
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Controller of Examinations



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5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.**

Any discrepancy noticed should be immediately reported to the Controller of Examinations.

6. The examined answer-books and the corresponding mark-slips should be sent in two installments evenly distributed over the period at disposal or according to the instructions of Head Examiners, Chairman or Conveners. The last date for submission of marks should be strictly adhered to. If an Examiner is unable to complete his/her work within the limits of time specified, he/she should return all unexamined papers to the Controller of Examinations without any delay. If no last date is specified, the marks and examined scripts should be sent within ten days from the date of receipt of the scripts.

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11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Biplab Mondal SACT - II 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Political Science (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Mr. Subrata Kumar Gupta Associate Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Political Science (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Mr. Gopinath Choudhury SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Political Science (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

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Controller of Examinations



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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Sk. Abdur Arif SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Political Science (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Mrs. Madhabi Laha SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Political Science (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

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Controller of Examinations



Rajbati, Burdwan Department of Controller of Examinations

Examiners are requested to make a special note of the following rules and instructions:

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2. Examiners in subjects for which there are no Head Examiners, Chairman or Conveners should take delivery of the scripts not earlier than the 7th day but not later than the 12th day after the actual date of examination. The latter of appointment must always be shown at the time of taking delivery of scripts. It is desirable that Examiners should personally take delivery of the scripts. If under unavoidable circumstances an agent is sent he/she must have a letter of authority together with the letter of appointment. If delivery of scripts is not taken within the time specified above, it will presumed that the Examiner concerned is unwilling to examine the papers, and the matter will be dealt with as per rules.

3. Immediately after receipt of the packet of scripts, Examiners **should carefully check** the number of scripts (with Roll Numbers) and compare the same with the statement on the top-sheet. Any discrepancy noticed should be reported to the Controller of Examinations forthwith. Details of the papers received indicating absentee and expelled cases as would appear on the top-sheet should be sent to the Head Examiners, Chairman or Conveners along with first installment of marks. Original top-sheets should be retained with the Examiners till the date of announcement of results.

4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.**

Any discrepancy noticed should be immediately reported to the Controller of Examinations.

6. The examined answer-books and the corresponding mark-slips should be sent in two installments evenly distributed over the period at disposal or according to the instructions of Head Examiners, Chairman or Conveners. The last date for submission of marks should be strictly adhered to. If an Examiner is unable to complete his/her work within the limits of time specified, he/she should return all unexamined papers to the Controller of Examinations without any delay. If no last date is specified, the marks and examined scripts should be sent within ten days from the date of receipt of the scripts.

7. All mark-slips should be put in specially printed envelopes (to be supplied by the University), properly sealed and then sent to the Head Examiners, Chairman or Conveners along with the corresponding examined answer-books.

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9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.

10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Sri Sudip Mondal SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Political Science (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").
 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.



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Controller of Examinations



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Any discrepancy noticed should be immediately reported to the Controller of Examinations.

6. The examined answer-books and the corresponding mark-slips should be sent in two installments evenly distributed over the period at disposal or according to the instructions of Head Examiners, Chairman or Conveners. The last date for submission of marks should be strictly adhered to. If an Examiner is unable to complete his/her work within the limits of time specified, he/she should return all unexamined papers to the Controller of Examinations without any delay. If no last date is specified, the marks and examined scripts should be sent within ten days from the date of receipt of the scripts.

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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Sri Biplab Mondal SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Political Science (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Dr. Shyama Prasad Mukherjee Associate Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Sanskrit (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Dr. Dinesh Kr Das Assistant Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Sanskrit (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Sri Biswajit Raj Assistant Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Sanskrit (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

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No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Sri Prodip Kumar Sarkar Assistant Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Sanskrit (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

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3. Immediately after receipt of the packet of scripts, Examiners **should carefully check** the number of scripts (with Roll Numbers) and compare the same with the statement on the top-sheet. Any discrepancy noticed should be reported to the Controller of Examinations forthwith. Details of the papers received indicating absentee and expelled cases as would appear on the top-sheet should be sent to the Head Examiners, Chairman or Conveners along with first installment of marks. Original top-sheets should be retained with the Examiners till the date of announcement of results.

4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.**

Any discrepancy noticed should be immediately reported to the Controller of Examinations.

6. The examined answer-books and the corresponding mark-slips should be sent in two installments evenly distributed over the period at disposal or according to the instructions of Head Examiners, Chairman or Conveners. The last date for submission of marks should be strictly adhered to. If an Examiner is unable to complete his/her work within the limits of time specified, he/she should return all unexamined papers to the Controller of Examinations without any delay. If no last date is specified, the marks and examined scripts should be sent within ten days from the date of receipt of the scripts.

7. All mark-slips should be put in specially printed envelopes (to be supplied by the University), properly sealed and then sent to the Head Examiners, Chairman or Conveners along with the corresponding examined answer-books.

8. If Examiners are convinced from internal evidence in the scripts that candidates have adopted unfair means and / or are guilty of breaches of discipline, an immediate report should be made to the Controller of Examinations by name through the Head Examiner, Chairman or Convener concerned and the relevant scripts should be sent along with such report.

9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.

10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Mrs. Munmun Misra SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Sanskrit (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").
 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.



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Controller of Examinations



Rajbati, Burdwan Department of Controller of Examinations

Examiners are requested to make a special note of the following rules and instructions:

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4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.**

Any discrepancy noticed should be immediately reported to the Controller of Examinations.

6. The examined answer-books and the corresponding mark-slips should be sent in two installments evenly distributed over the period at disposal or according to the instructions of Head Examiners, Chairman or Conveners. The last date for submission of marks should be strictly adhered to. If an Examiner is unable to complete his/her work within the limits of time specified, he/she should return all unexamined papers to the Controller of Examinations without any delay. If no last date is specified, the marks and examined scripts should be sent within ten days from the date of receipt of the scripts.

7. All mark-slips should be put in specially printed envelopes (to be supplied by the University), properly sealed and then sent to the Head Examiners, Chairman or Conveners along with the corresponding examined answer-books.

8. If Examiners are convinced from internal evidence in the scripts that candidates have adopted unfair means and / or are guilty of breaches of discipline, an immediate report should be made to the Controller of Examinations by name through the Head Examiner, Chairman or Convener concerned and the relevant scripts should be sent along with such report.

9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.

10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Mrs. Chandrani Agarwala (nee Das) SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Sanskrit (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
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 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.



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Controller of Examinations



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Any discrepancy noticed should be immediately reported to the Controller of Examinations.

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9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.

10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Mrs. Kakali Chandra (Mishra) SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Sanskrit (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").
 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.



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Controller of Examinations



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3. Immediately after receipt of the packet of scripts, Examiners **should carefully check** the number of scripts (with Roll Numbers) and compare the same with the statement on the top-sheet. Any discrepancy noticed should be reported to the Controller of Examinations forthwith. Details of the papers received indicating absentee and expelled cases as would appear on the top-sheet should be sent to the Head Examiners, Chairman or Conveners along with first installment of marks. Original top-sheets should be retained with the Examiners till the date of announcement of results.

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10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Smt. Minakshi Majumdar SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Sanskrit (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").
 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.



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Controller of Examinations



Rajbati, Burdwan Department of Controller of Examinations

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4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

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10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Dr. Tapas Kumar Roy Associate Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Zoology (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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Controller of Examinations



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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Mr. Adhiraj Datta Assistant Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Zoology (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

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Controller of Examinations



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3. Immediately after receipt of the packet of scripts, Examiners **should carefully check** the number of scripts (with Roll Numbers) and compare the same with the statement on the top-sheet. Any discrepancy noticed should be reported to the Controller of Examinations forthwith. Details of the papers received indicating absentee and expelled cases as would appear on the top-sheet should be sent to the Head Examiners, Chairman or Conveners along with first installment of marks. Original top-sheets should be retained with the Examiners till the date of announcement of results.

4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.**

Any discrepancy noticed should be immediately reported to the Controller of Examinations.

6. The examined answer-books and the corresponding mark-slips should be sent in two installments evenly distributed over the period at disposal or according to the instructions of Head Examiners, Chairman or Conveners. The last date for submission of marks should be strictly adhered to. If an Examiner is unable to complete his/her work within the limits of time specified, he/she should return all unexamined papers to the Controller of Examinations without any delay. If no last date is specified, the marks and examined scripts should be sent within ten days from the date of receipt of the scripts.

7. All mark-slips should be put in specially printed envelopes (to be supplied by the University), properly sealed and then sent to the Head Examiners, Chairman or Conveners along with the corresponding examined answer-books.

8. If Examiners are convinced from internal evidence in the scripts that candidates have adopted unfair means and / or are guilty of breaches of discipline, an immediate report should be made to the Controller of Examinations by name through the Head Examiner, Chairman or Convener concerned and the relevant scripts should be sent along with such report.

9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.

10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Mr. Uttam Kumar Sen Assistant Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Zoology (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").
 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.



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Controller of Examinations



Rajbati, Burdwan Department of Controller of Examinations

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4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.**

Any discrepancy noticed should be immediately reported to the Controller of Examinations.

6. The examined answer-books and the corresponding mark-slips should be sent in two installments evenly distributed over the period at disposal or according to the instructions of Head Examiners, Chairman or Conveners. The last date for submission of marks should be strictly adhered to. If an Examiner is unable to complete his/her work within the limits of time specified, he/she should return all unexamined papers to the Controller of Examinations without any delay. If no last date is specified, the marks and examined scripts should be sent within ten days from the date of receipt of the scripts.

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10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Dr. Chandrik Malakar Assistant Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Zoology (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.



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Controller of Examinations



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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Smt. Dipa Mandal Assistant Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Zoology (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Sri Dhaniram Biswas Assistant Professor 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Zoology (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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Controller of Examinations



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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Md. Akkas Ali SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Zoology (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

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Controller of Examinations



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SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Sri Bishnupada Roy SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Zoology (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

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3. Immediately after receipt of the packet of scripts, Examiners **should carefully check** the number of scripts (with Roll Numbers) and compare the same with the statement on the top-sheet. Any discrepancy noticed should be reported to the Controller of Examinations forthwith. Details of the papers received indicating absentee and expelled cases as would appear on the top-sheet should be sent to the Head Examiners, Chairman or Conveners along with first installment of marks. Original top-sheets should be retained with the Examiners till the date of announcement of results.

4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.**

Any discrepancy noticed should be immediately reported to the Controller of Examinations.

6. The examined answer-books and the corresponding mark-slips should be sent in two installments evenly distributed over the period at disposal or according to the instructions of Head Examiners, Chairman or Conveners. The last date for submission of marks should be strictly adhered to. If an Examiner is unable to complete his/her work within the limits of time specified, he/she should return all unexamined papers to the Controller of Examinations without any delay. If no last date is specified, the marks and examined scripts should be sent within ten days from the date of receipt of the scripts.

7. All mark-slips should be put in specially printed envelopes (to be supplied by the University), properly sealed and then sent to the Head Examiners, Chairman or Conveners along with the corresponding examined answer-books.

8. If Examiners are convinced from internal evidence in the scripts that candidates have adopted unfair means and / or are guilty of breaches of discipline, an immediate report should be made to the Controller of Examinations by name through the Head Examiner, Chairman or Convener concerned and the relevant scripts should be sent along with such report.

9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.

10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.

11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)



Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Ms. Sristi Biswas SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Zoology (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

Your special attention is drawn to the following rules:

- (i) Assessment of answer scripts of University Examinations is COMPULSORY on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached be an Examiner of if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/ daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").
 - I am also directed to state that these directions should be strictly followed, and any violation thereof will be traded as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.



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Controller of Examinations



Rajbati, Burdwan Department of Controller of Examinations

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4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.

5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.**

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6. The examined answer-books and the corresponding mark-slips should be sent in two installments evenly distributed over the period at disposal or according to the instructions of Head Examiners, Chairman or Conveners. The last date for submission of marks should be strictly adhered to. If an Examiner is unable to complete his/her work within the limits of time specified, he/she should return all unexamined papers to the Controller of Examinations without any delay. If no last date is specified, the marks and examined scripts should be sent within ten days from the date of receipt of the scripts.

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SBUP. 366/11-2011/5.000(C)





Rajbati, Burdwan Department of Controller of Examinations

No. C/Apptt./UG/CBCS/V&III&I/2020

Date: Burdwan, 27 - 02 - 2021

FROM : The Controller of Examinations The University of Burdwan Burdwan.

To : Ms. Subhra Mondal SACT 310 SURI VIDYASAGAR COLLEGE.

Sir/Madam,

I am directed to inform you that you have been appointed as Examiner / Scrutinizer in Zoology (Hons. / Genl. - as applicable), Course / Paper - as applicable for the UG CBCS Sem - V / III / I Examinations, 2020.

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Controller of Examinations



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