



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		SURI VIDYASAGAR COLLEGE
Name of the head of the Institution		Tapan Kumar Parichha
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03462251754
Mobile no.		9434498738
Registered Email		surividyasagarcollege1942@gmail.com
Alternate Email		svctkp@gmail.com
Address		suri
City/Town		suri
State/UT		West Bengal
Pincode		731101
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Soumya Ranjan Bhattacharyya
Phone no/Alternate Phone no.	03462251754
Mobile no.	9830829832
Registered Email	surividyasagarcollege1942@gmail.com
Alternate Email	svctkp@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://surividyasagarcollege.org.in/wp-content/uploads/2018/07/WBCOGN12989-Suri-Vidyasagar-College-AOAR-2016-17-1.pdf
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4. Whether Academic Calendar prepared during the year

if yes, whether it is uploaded in the institutional website: Weblink :	Yes https://www.surividyasagarcollege.org.in/FileDetails/Upload/2022-04-11/WBCOGN12989-Suri-Vidyasagar-College-AOAR-2016-17-1.pdf
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5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	77	2006	02-Feb-2006	01-Feb-2011
2	B++	2.77	2016	02-Dec-2016	01-Dec-2021

6. Date of Establishment of IQAC

01-May-2006

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Promotion of green campus by installing LED lights and tree planting in campus	01-Jul-2017 365	0
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
state government grant	state government grain in aid salary and other grants	state government	2018 365	72577720
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Promoting an open academic atmosphere in the college campus 2. Promoting research consciousness and pursuit of higher education among faculty members 3. Promotion of ICT and speaking skill among students by organizing of powerpoint based students seminar for science and arts and commerce faculty students 4. Updation of course curriculum by introduction of cbcs 5. Tree plantation in campus through NSS, NCC and replacing old conventional light source by LED

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Data bank of outgoing students can be developed and maintained for purpose of providing information of the students to the different organization for employment	The Departments try to maintain the contact details of outgoing students
EOC and ICC be activated	These committees exist and are functional
College authority be requested to arrange/build more classrooms needed for providing classes under CBCS system	The College had placed proposal under RUSA scheme to add more classroom and laboratory, the same is being implemented
College should think of introducing Green Audit	A proposal for the same will be drawn up and placed for implementation to the concerned authority
An initiative will be taken to introduce Communicative English under AECC pf CBCS syllabus	Communicative English is offered as a subject choice of AECC
Career counselling will be dine by relevant committee	The Career counselling and placement committee has regularly displayed advertisements of off-campus placement and communicated it to the students
Workshop on CBCS, CAS and NAAC policy to be conducted	A workshop on NAAC was conducted by the IQAC on 10.02.18 and workshop on CBCS was held on 02.11.18
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body, Suri Vidyasagar College	14-Dec-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

04-Mar-2018

17. Does the Institution have Management

Yes

Information System ?	
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Currently, information management system has been operational partially. The primary operational module are online admission, where, the whole process is conducted online from the filling up of the admission form to the final admission. All admission notices are prominently displayed on the website and sms based communication is also done to the students. Internal assessment of the students in each semester. The record is maintained by each departments and also submitted to the University for the evaluation process. Office management, students dealing and accounts etc.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Suri Vidyasagar College being an affiliated college of the University of Burdwan, the syllabus modification and updation are done solely by the university. However, based on the current syllabi, the departments draw up detailed teaching plan for each of the faculty members, who then implement the teaching plan in their respective classes. This ensures timely and effective delivery of education to the incumbents. The internal assessment tests/project reports/seminars etc. are carried out regularly as per the CBCS guidelines and the marks obtained record is maintained by the departments and forwarded to the college for updation of the student evaluation process. Apart from traditional chalk and talk method of teaching, the college gives impetus to the ICT based teaching learning through use of powerpoint presentation, audio-visual support and computer laboratories. Teachers regularly take extra classes as tutorial for those students who are lagging behind or the whole class. Speaking and ICT skill enhancement of the students are encouraged through powerpoint based seminars organized for the students. The students of the Science faculty also take part in the Science model exhibition to augment practical skills to the syllabus based study.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	01/07/2017	0	nil	nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	nil	01/07/2017

BCom	nil	01/07/2017
BSc	nil	01/07/2017
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Accountancy Honours	01/07/2017
BCom	BCom General	01/07/2017
BA	Philosophy Honours	01/07/2017
BA	Bengali Honours	01/07/2017
BA	Arabic Honours	01/07/2017
BA	Political Science Honours	01/07/2017
BA	English Honours	01/07/2017
BA	Sanskrit Honours	01/07/2017
BA	Geography Honours	01/07/2017
BA	History Honours	01/07/2017
BA	Economics Honours	01/07/2017
BA	Mass Communication and Journalism Honours	01/07/2017
BA	BA General	01/07/2017
BSc	Physiology Honours	01/07/2017
BSc	Zoology Honours	01/07/2017
BSc	Botany Honours	01/07/2017
BSc	Microbiology Honours	01/07/2017
BSc	Physics Honours	01/07/2017
BSc	Chemistry Honours	01/07/2017
BSc	Mathematics Honours	01/07/2017
BSc	Economics Honours	01/07/2017
BSc	BSc General	01/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
nil	01/07/2017	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Mass Communication and Journalism	20
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
The feedback received from the students for both teaching staff and the College infrastructure is analyzed by the IQAC and the feedback score is communicated to the respective Teachers. The Institutional evaluation is communicated to the relevant authority for necessary action. However, the process could not be adopted for the session 2017-18.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Accountancy honours	87	Nil	12
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	4436	14	50	Nil	8

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
101	62	5	5	3	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Teachers take special classes based upon the syllabus requirement and the requirement of the students. Tutorial classes are also taken for the students to make each of them academically at par. Counselling of students on a personal basis is often done by individual Teachers on the request/demand/necessity of individual students at moments of crisis or confusion. Information regarding newer avenues/approaches is communicated to allow development of individual talent/ability.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4450	58	1:77

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
75	58	17	1	22

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	nil	Assistant Professor	nil
2018	nil	Assistant Professor	nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	ACCH	I	31/12/2017	30/06/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Since the CBCS has been adapted from 2017-18, internal assessments and project reports are submitted by the students as part of their course curriculum. The questions are set by the departmental faculty members. Apart from that, the students of the old syllabus sit for base level and terminal examinations every year before appearing for their final examinations. The answer scripts are evaluated and the internal marks are displayed prominently in the departmental notice board for the students to see and sent to the University in the stipulated proforma for the new CBCS syllabus. There is also provision for the students to see the evaluated answer scripts.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Each year at the beginning of the session, Academic calendar is prepared by the Authority and distributed among the students and faculty members. The College academic calendar contains the list of holidays and the important events and internal examination schedule of the College. The academic calendar is adhered to as far as practicable.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.surividyasagarcollege.org.in/FileDetails/Upload/2021-09-16/2.6.1%20programme%20outcome%202017-18_compressed.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
ACCH	BCom	Accountancy Honours	1	Nil	0
BCOMG	BCom	BCom General	12	5	41.67
BAG	BA	BA General	338	61	18.05
PHIH	BA	Philosophy Honours	14	11	78.57
BNGH	BA	Bengali Honours	57	45	78.95
ARABICH	BA	Arabic Honours	28	22	78.57
PLSH	BA	Political Science Honours	17	11	64.71
ECOH	BA	Economics Honours	1	1	100
ENGH	BA	English Honours	56	41	73.21
SNSH	BA	Sanskrit Honours	30	21	70.00

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[SSS not formulated yet](#)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	2190	DST	35	7
Minor Projects	730	UGC	2.6	1.3
Minor Projects	730	UGC	2.6	2.1

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
nil	nil	01/07/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	01/07/2017	nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
nil	nil	nil	nil	nil	01/07/2017

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Bengali	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Mass communication and journalism	1	0
National	Arabic	5	0
International	Chemistry	7	2.5
International	Economics	6	5.4

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Arabic	2
History	9
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
The Impact of Text Language and emoji Upon the Young Generation with the reference of Social Networking Sites	Sanchita Chatterjee	The Contour	2017	0	Department of Mass Communication and Journalism, Suri Vidyasagar College	Nil
Nazra Ta'mmuliyyah fi Inta'ja't al-Shaikh Abdul Hami'd al-Fara'hi al-She'riyyah	Md. Moatasim	Majallatul-Hind	2018	0	Department of Arabic, The University of Burdwan	Nil
Al Shaikh 'Abdul Hami'd al-Fara'hi wa al-'Ulu'm al-Jadi'dah	Md. Moatasim	Majallatul-Hind	2018	0	Department of Arabic, The University of Burdwan	Nil
Al Ima'm 'Abdul Hami'd al-Fara'hi wa Khutubu Rasa'ilih i wa Kutubihi	Md. Moatasim	Majallatul-Hind	2018	0	Department of Arabic, The University of Burdwan	Nil
Science	Md.	The	2017	0		Nil

of Recitation of the Qur'a'n in Medieval India	Moatasim	Indian Journal of Arabic and Islamic Studies			Department of Arabic, The University of Burdwan	
A Survey of Translations and Commentaries of the Qur'a'n	Md. Moatasim	The Indian Journal of Arabic and Islamic Studies	2017	0	Department of Arabic, The University of Burdwan	Nil
Solvent Dependent Luminescence Sensing of Nitro Explosives by a Terbium-Based Metal-Organic Complex	Prakash Majee, Debal Kanti Singha, Sudip Kumar Mondal and Partha Mahata	Chemistry Select	2018	0	Department of Chemistry, Jadavpur University	1
Ultra-high sensitivity of luminescent ZnCr ₂ O ₄ nanoparticles toward nitroaromatic explosives sensing,	Debamalya Ghosh, Uma Dutta, Ariful Haque, Natalia E Mordvinova, Oleg I Lebedev, Kamallesh Pal, Arup Gayen, Md Motin Seikh and Partha Mahata	Dalton Transactions	2018	0	Department of Chemistry, Jadavpur University	7
Evidence of low temperature spin glass transition in bixbyite type FeMnO ₃	Debamalya Ghosh, Uma Dutta, Ariful Haque, Natalia E Mordvinova, Oleg I Lebedev, Kamallesh Pal, Arup Gayen, Partha Mahata, Asish K Kundu and	Materials Science and Engineering: B	2017	0	Department of Chemistry, Suri Vidyasagar College	6

	Md Motin Seikh					
Luminescence Based Detection of Trinitrophenol and Aromatic Organophosphorous Pesticides Using a Coordination Polymer	Rupinder Kaur, Manmohan Chhibber, Partha Mahata and Susheel K Mittal	Journal of the Mexican Chemical Society	2017	0	Department of Chemistry, Suri Vidyasagar College	Nil

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Solvent Dependent Luminescence Sensing of Nitro Explosives by a Terbium Based Metal Organic Complex	Prakash Majee, Debal Kanti Singha, Sudip Kumar Mondal and Partha Mahata	Chemistry Select	2018	26	1	Department of Chemistry, Jadavpur University
Ultra-high sensitivity of luminescent ZnCr ₂ O ₄ nanoparticles toward nitroaromatic explosives sensing	Debamalya Ghosh, Uma Dutta, Ariful Haque, Natalia E Mordvinova, Oleg I Lebedev, Kamallesh Pal, Arup Gayen, Md Motin Seikh and Partha Mahata	Dalton Transactions	2018	26	7	Department of Chemistry, Jadavpur University
Evidence of low temperature spin glass transition in Bi ₂ Te ₃	Debamalya Ghosh, Uma Dutta, Ariful Haque, Natalia E	Materials Science and Engineering: B	2017	26	6	Department of Chemistry, Suri Vidyasagar College

type FeMnO ₃	Mordvinova , Oleg I Lebedev, Kamalesh Pal, Arup Gayen, Partha Mahata, Asish K Kundu and Md Motin Seikh					
Luminescence Based Detection of Trinitrophenol and Aromatic Organophosphorous Pesticides Using a Coordination Polymer	Rupinder Kaur, Manmohan Chhibber, Partha Mahata and Susheel K Mittal	Journal of the Mexican Chemical Society	2017	26	Nil	Department of Chemistry, Suri Vidyasagar College
Highly Selective Aqueous Phase Detection of Azinphos-Methyl Pesticide in ppb Level Using a Cage-Connected 3D MOF	Debal Kanti Singha, Prakash Majee, Sudip Kumar Mondal and Partha Mahata	Chemistry Select	2017	26	22	Department of Chemistry, Suri Vidyasagar College
Selective Luminescence-Based Detection of Cd ²⁺ and Zn ²⁺ Ions in Water Using a Proton-Transferred Coordination Polymer-Amine Conjugate Pair	Debal Kanti Singha, Prakash Majee, Sudip Kumar Mondal and Partha Mahata	Chemistry Select	2017	26	5	Department of Chemistry, Suri Vidyasagar College
Coordination polym	Debal Kanti	Dalton Transaction	2017	26	9	Department

er-derived nano-sized zinc ferrite with excellent performance in nitro-explosive detection	Singha and Partha Mahata	s				of Chemistry, Suri Vidyasagar College
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	7	3	3
Presented papers	3	6	Nill	Nill
Resource persons	1	Nill	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood donation camp	Birbhum Seva trust	Nill	2
Safe drive save life	Birbhum District Police	1	6

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Republic day parade	31 NSS participants participated and won third position in Republic day parade	Birbhum District authority	31

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Safe drive	Birbhum	Safe drive	1	6

Save life	District Police	save life awareness		
Swachha Bharat Avijan	NSS	Swachha Bharat	3	110
World Aids day Rally in Suri town	NSS	World Aids day Rally	3	40
Seminar on West Bengal Public Service Act	NSS	Awareness on West Bengal Service Act	3	87
Swachhata Pakhwada awareness rally at Kendua Police line	NSS	Swachhata Pakhwada	3	113
Swachhata Pakhwada Tree plantation and cleaning in College campus	NSS	Swachhata Pakhwada	3	150
World Yoga day celebration	NSS	World Yoga Day	3	56
Swachha Bharat Avijan	NCC	Swachha Bharat summer internship programme	1	10
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research	Soumya Ranjan Bhattacharyya, Rabindranath Gayen	UGC Minor Research Project	60
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Research	Research activity	Technology Research Centre, SN Bose National Centre for Basic	01/07/2017	30/06/2018	Dr. Partha Mahata, Department of Chemistry, Suri Vidyasagar

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	01/07/2017	NIL	Nil

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	10.88

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully	3.22.10	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	31744	Nil	780	125580	32524	125580

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module	Date of launching e-
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		is developed	content
nil	NA	NA	01/07/2017
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	67	3	5	1	0	3	0	10	0
Added	1	0	0	0	0	0	0	0	0
Total	68	3	5	1	0	3	0	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	2960197	0	784598

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link) The Governing body of Suri Vidyasagar College forms various subcommittees to look after the various physical, academic, ICT, Library and sports infrastructures. Based on their proposals, the Development committee consider their proposal and recommend the same for adoption by the Governing body, which subsequently send the approved proposal to the Finance committee. After approval of Finance committee, the various purchases and maintenance is done via the respective subcommittee/ purchase committee or by the College authority. Purchases are done either thorough e tender or by inviting quotations through publication in college website, local newspapers, notice in public places etc. The College does addition/alteration and maintenance of its infrastructure on a need based and priority based basis. The following items were maintained/ repaired and floor space added -

- Annual maintenance for Office automation software done by Tapaja Solutions, Kolkata
- Annual maintenance by water purifier
- Maintenances of Green generator by Kirloskar
- Extension of Morning Office to provide better service and enhanced storage for the large number of students in the morning section. Cycle stand

added at the College ground and fencing attached to staff quarters. • Occasional servicing of computers and other electronic and electrical items is done as and when required.

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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	half free and full freeship of tuition fee	174	97590
Financial Support from Other Sources			
a) National	National and State level	2578	0
b) International	0	Nil	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	01/07/2017	Nil	NIL

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	None	Nil	Nil	Nil	Nil
2018	None	Nil	Nil	Nil	Nil

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed

NONE	Nil	Nil	NIL	Nil	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	Nil	00	na	na	na
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
SLET	Nil
GATE	Nil
GMAT	Nil
CAT	Nil
GRE	Nil
TOFEL	Nil
Civil Services	Nil
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
College sports	Institutional	200
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Nil	National	Nil	Nil	Nil	na
2017	Nil	International	Nil	Nil	Nil	na
2018	Nil	National	Nil	Nil	Nil	na
2018	Nil	International	Nil	Nil	Nil	na
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The General Secretary of the Students Union is a representative the Governing

Body of the College, which is the highest decision making authority. The students union helps in carrying out the College sports, Fresher's Welcome, Annual Cultural Function, etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

None

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

- The College Governing Body forms several committees to oversee the various functions of the College. The committees are constituted by member of both Teaching staff and Non-Teaching staff. Each subcommittee has a convener who oversees the whole process and plays major role in the decision making process. E.g. The whole online admission process is conducted by the Convener of the admission committee with active participation of the teaching and non teaching staff of the College.
- The College Hostel is managed by the Hostel supervisor, who along with the students residing in the Hostel take care of the day to day activity of the Hostel.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	As an affiliated college, the institution follows the curriculum of The University of Burdwan. However the college had the privilege of having a number of faculty members of different departments in the Board of Studies and Syllabus Restructuring committee of The University of Burdwan, contributing effectively in the curriculum design and development.
Teaching and Learning	Teaching and learning is the main focus area of quality academic excellence. For this the institution has taken the following steps: The institution prepares and maintains an

academic calendar which is strictly followed by the departments. All the departments follow a well prepared teaching plan which is well monitored by departmental heads. For practical orientation of the students the departments offer project assignments and conduct seminars, educational tours and field studies. Personal relationship and bonds between teachers and students are encouraged for improving teaching and learning environment. The wall magazine publication week is celebrated for encouraging students for their creative writing. Essay writing, debate and quiz competition are also conducted for improving students' skill. Inter departmental faculty exchange programme is also encouraged.

Examination and Evaluation

To maintain academic excellence continuous evaluation process is followed through various internal tests. The test results are communicated to the parents in Parents Teachers meeting for improvement of performance. To ensure transparency students are shown answer scripts on request. Faculty members also engage in evaluation process of parent university examination.

Research and Development

Research and publication subcommittee informs faculty members of new project initiatives and funds. They encourage the faculty members to carry out research work and help them in technical aspects of progress.

Library, ICT and Physical Infrastructure / Instrumentation

The library is fully automated with KOHA version 3.22.10 in 2017-18 academic session. Author-wise and title-wise search of books is facilitated to deal with demands of books by students and teachers. 4 LCD projectors are available in classroom, seminar hall, conference hall and departments for use. Wi-Fi enabled campus also enriches teaching learning activities. Admission of students are conducted through an online admission portal. Digital records of students are maintained regularly. Students' fees records are also maintained digitally. Well-equipped science laboratories and computer laboratory with 34 computers are available for students to access.

Human Resource Management

Regular appraisal of faculty members

	by students is done through student feedback. The college encourages faculty members to attend seminars, present paper, participate orientation/refresher courses. Duty leave is granted to faculty members for these purposes. The institute time to time arranges workshops and training programme for teaching and non-teaching staff members by identifying their skill based needs. The institute also sends its employees to other institution for acquiring knowledge in similar training programme and workshops.
Industry Interaction / Collaboration	NIL
Admission of Students	Admission of students were totally done through online admission portal of the college on the basis of merit only. College strictly follows government and university policy regarding reservation and other admission issues.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	NIL
Administration	Required information and data is communicated with parent university and other officials through e-mail.
Finance and Accounts	Payment of staff salary and payment of students' scholarships is made electronically
Student Admission and Support	Student admission were totally done through online admission portal of the college
Examination	Admit card of the students sitting for examinations are sent from the University electronically, it is printed by the College and distributed The internal marks of the students are uploaded electronically through the University website

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	na	na	na	Nil
2018	na	na	na	Nil

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	orientation programme on Library management software KOHA and Search engine OPAC	orientation programme on Library management software KOHA and Search engine OPAC	25/04/2018	25/04/2018	24	4

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC sponsored Refreshers course	3	08/06/2018	28/06/2018	21
UGC sponsored Refreshers course	1	02/01/2018	24/01/2018	21
UGC sponsored Orientation Programme	2	02/08/2017	29/08/2017	28
UGC sponsored Refreshers course	1	04/07/2017	24/07/2017	21

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Suri Vidyasagar College Employees' Co-operative Credit Society provides loan to its teaching staff for different	Suri Vidyasagar College Employees' Co-operative Credit Society also lends money to its non-teaching staff in their need.	1. The college provides full and half free concession of students' fees to its needy and meritorious students

purposes as when needed.

every year. 2. The institution organises a free health check-up camp for the students every year.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial audit had been done till 2016-17. Internal audit is conducted occasionally for utilization/justification of various funds.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Nill	Nill
Administrative	No	Nill	Nill	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The College does not have a Parents-Teacher Association. However, barring this year, Parents Teachers meeting has been held regularly for the 1st year students to make them aware of the progress of their ward and the feedback received from Parents are analyzed and utilized by the respective departments for betterment of the Teaching-Learning process

6.5.3 – Development programmes for support staff (at least three)

1. orientation programme on Library management software KOHA and Search engine OPAC for 4 Library staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Communicative English has been offered to students as per the new cbcs syllabus introduced from 2017-18 session. 2. Science Department laboratory are in the process of being upgraded to provide for the new experiments introduced in the cbcs syllabus 3. In order to promote green campus, conventional lighting is replaced by low energy LED light 4. Training of Library staff on KOHA and search engine OPAC

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No

d)NBA or any other quality audit

No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	promotion of green campus by replacing conventional lighting by LED	Nil	Nil	Nil	Nil

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
During regular classroom teaching, girl students are informed their rights, duties and responsibility in society by senior teachers	01/07/2017	30/06/2018	1000	1000
NCC and NSS departments contribute to the awareness of the girl students during their weekly activities and special camps	01/07/2017	30/06/2018	150	150

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- Installation of LED lighting to reduce the energy consumption in the campus including hostel.
- Plantation of tree in the College campus during various programmes by NSS

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil
Provision for lift	No	Nil

Ramp/Rails	Yes	50
Braille Software/facilities	No	Nil
Rest Rooms	Yes	4450
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	Nil	1	22/10/2017	1	NSS activities in adapted villages of Kubirpur, Rostanpur and Gobra	Social Awareness programme	58
2017	Nil	1	01/12/2017	1	NSS World aids day Rally	Awareness against AIDS	40

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	01/07/2017	Not available

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	01/07/2017	30/06/2018	Nil

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Tree plantation on campus
- Maintenance of solar pump
- Maintenance of Rainwater harvesting system
- Drive for plastic free campus
- Drive for non smoking in the campus
- Installation of eco friendly LED lighting in the campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. To make the campus eco-friendly 2. Promoting an open academic atmosphere in the college campus 3. Awarding for attendance of students in Library and Classroom during our annual award ceremony for the students. 4. Promotion of ICT and speaking skill among students by organizing of powerpoint based students seminar for science and arts and commerce faculty students

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.surividyasagarcollege.org.in/best-practice.php>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Introduction of Open Book Examination System Annual Students Seminar (Participation from All Streams, Departments and Shifts) Annual Science Exhibition Fare Publication of Wall Magazine by Each Department Cine Society (Annyochitra) Drama Club College Cooperative to help the Employees in Need. RTI Cell Equal Opportunity Cell ICC Cell Anti Ragging Committee Squad Grievance Redressal Career Counselling and Placement assistance cell

Provide the weblink of the institution

<https://www.surividyasagarcollege.org.in/distictiveness.php>

8.Future Plans of Actions for Next Academic Year

1. Introduction of Feedback froms for all stakeholders 2. Introduction of student satisfaction survey 3. Conduction of workshop/seminar on Gender sensitization and Intellectual property rights 4. Upgradation/ maintenance of ICT Facility of the College. Upgradation of College automation software. 5. Reducing carbon footprint 6. Increase floor space for classrooms